

Dear Teacher,

Please find below some information to help you to support your students as they navigate this important transition time between the end of Year 11 and starting at one of our College sites in September.

Please do not hesitate to get in touch with us if you have any questions that we can help with.

We are busy supporting our current students, as well as planning to meet and welcome our new students over the summer during enrolment and into the start of the new academic year.

We have sites at Norwich on Ipswich Road, Paston College in North Walsham and Easton College.

Applicants for September 2021

We are still accepting applications for September 2021. Students can apply on our website. They just need to find the course(s) they wish to apply for, add them to their shortlist, create an account and complete the application form.

Interviews are still being conducted via telephone or video call where necessary. Please tell students not to worry if they haven't had an interview or used Skype before. It's been a new process for us too! For tips on how to help your student's prepare visit: [College Interview Tips](#).

Waiting for an interview?

If your students have already applied and they are waiting for an interview then they should expect to receive an email from us soon with interview details.

We conduct interviews throughout the academic year up until the end of June, so if they have not received an interview date please tell them not to worry. If your students have had their interviews and are waiting to hear about a tour of the college, please bear with us. We are currently reviewing latest guidance and are busy planning what open events and activities we will be able to offer.

If a young person has a question about the progress of their application or their interview they can contact our Admissions team at applications@ccn.ac.uk

Choices available at College

Visit: [Advice & Guidance](#)

If students need some advice and guidance before making their choices, they can speak to our expert advisers who will be happy to talk to them about their options.

Norwich campus

Contact: Moyra Wilson, Alison Honeybone, Daniel Place, Rebecca Lim, Janette Darbon
t: 01603 773 773 **e:** information@ccn.ac.uk
w: [Click here](#)

Easton campus

Contact: Lucy Ringer and Charlotte Garvey
t: 01603 731 200 **e:** eastoninfo@ccn.ac.uk
w: [Click here](#)

Paston campus

Contact: Sally Lomax **t:** 01692 668080
e: pastoninfo@ccn.ac.uk **w:** [Click here](#)

We have created some presentations which may help students decide which course(s) to apply for. Simply click on the link of the college they are interested in attending.

Visit: [YouTube CCN](#) Visit: [YouTube Paston](#)

Visit: [YouTube Easton](#)

There is more information on our websites and you can always contact us about our virtual open days too.

Financial Advice

Our financial advisers are available for advice and support. Both bursary and Student Finance applications will be open soon and getting in touch is advised.

Norwich campus

Contact: Jane Simpson and Rachel McGrath
t: 01603 773 322 **e:** financialadvice@ccn.ac.uk
w: [Click here](#)

Easton campus

Contact: Brian Whiffin **t:** 01603 732 389
e: brian.whiffin@ccn.ac.uk **w:** [Click here](#)

Paston campus

Contact: Tina Swann t: 01692 668 113
e: tina.swann@ccn.ac.uk w: [Click here](#)

t: 01603 773 607 e: citytravel@ccn.ac.uk
w: [Click here](#)

Who to contact about applications/ interviews/enrolments?

Students can get in touch with our admissions team with any queries relating to their application, interview or enrolment. Remember, once they have received their offer and accepted it, they may not hear from us again about their enrolment until the end of July. Changing 1st choice is possible, but we enrol students on the date of application, so any changes may have an affect on their place in the enrolment schedule for that course.

Norwich campus

t: 01603 773 008 e: applications@ccn.ac.uk

Easton campus

t: 01603 732 304 e: admissions@easton.ac.uk

Paston campus

t: 01692 668 175 e: admissions@paston.ac.uk

Apprenticeships

Visit: [CCN Apprenticeships](#)

For students interested in applying for an Apprenticeship but aren't sure how to do so, please see our website for more information.

An Apprenticeship is a job with training, so they need to find a vacancy and apply for it like they would a job. They cannot apply for an Apprenticeship course without having an employer ready to employ them. It is advisable to apply for a back-up option, such as a full-time course in their chosen industry, just in case they are not successful in securing an Apprenticeship.

Here is a short video clip to help you understand more about apprenticeships:

Visit: [How to apply for an apprenticeship](#)

Norwich, Easton and Paston campuses

Contact: Ferdusi Ahmed & Jenna Rich
t: 01603 773 e: apprenticeshipadvice@ccn.ac.uk

Travel

There are many ways your student's might travel to College. Please see our website for information on the options and special deals accessible to our students. If your student's need advice on their travel options, please contact our Student Transport Officer who will be able to help.

Contact: Natalie Dyer

Support

Visit: [CCN Student Experience](#)

The college has lots of support available including wellbeing, safeguarding and mental health, both online and face to face once we are all back on campus.

We also have specialist EHCP advisers and Supported Learning teams for those with additional needs, Tutorial Supervisors to help with pastoral care and much more. If you have student(s) who need help with any of the above, or want to ask question about support you might need, then please contact the relevant campus with your query and we will get back to you.

SEND support and EHCPs

Norwich campus

t: 01603 773 241 e: CSCoordinators@ccn.ac.uk
e: SEN@ccn.ac.uk (for EHCPs)
w: [Click here](#)

Easton campus

t: 01603 731 200 e: ec.learningsupport@ccn.ac.uk
w: [Click here](#)

Paston campus

t: 01603 773 241 e: CSCoordinators@ccn.ac.uk
e: SEN@ccn.ac.uk (for EHCPs)
w: [Click here](#)

Mental Health Adviser

Norwich, Easton and Paston campuses

Contact: Louise Blanch
t: 01603 773 989 e: wellbeing@ccn.ac.uk
w: [Click here](#)

Looked After Children

Norwich, Easton and Paston campuses

Contact: Alex Wallace
t: 01603 773 608 e: alex.wallace@ccn.ac.uk

Virtual tour

Visit: [CCN Tour](#) [Easton Tour](#) [Paston Tour](#)

Although you can't bring your students to see us at the moment, they still might like to see what our campuses look like; where they can have their lunch, where to ask for advice and what their class rooms will look like. Please see our virtual tours to see all the areas of the colleges.